APPENDIX HONOLULU-2

Special Management Area (SMA) Use Permit (Major and Minor) City and County of Honolulu Department of Planning and Permitting (DPP) Land Use Permits Division

Permit Packet Includes:

- 1. Process Overview
- 2. DPP Land Use Permits Division Master Application Form
- 3. Instructions for Completing the Application Major SMA
- 4. Instructions for Completing the Application Minor SMA
- 5. Revised Ordinances of Honolulu, Chapter 25 (See Appendix ROH Chapter 25)

Approval or Permit Required: To cover any development, structure, or activity within

the Special Management Area (SMA) as defined by Chapter 25, Revised Ordinances of Honolulu (ROH).

Note: A MINOR project involves development with a valuation

that does not exceed \$125,000; and which has no substantial adverse environmental or ecological effect, taking into account potential cumulative effects. All other developments are considered MAJOR projects, and are

processed accordingly.

Contact Information: City and County of Honolulu

Department of Planning and Permitting

Land Use Permits Division 650 South King Street Honolulu, HI 96813

Website:

http://www.honoluludpp.org/Home.aspx

Go to "Applications & Forms": http://www.honoluludpp.org/ApplicationsForms.aspx

Go to "Zoning and Land Use Permits:

http://www.honoluludpp.org/ApplicationsForms/ZoningandLandUsePermits.aspx

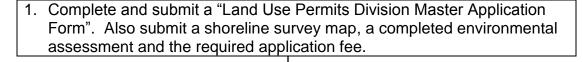
See "Special Management Use Area Permit Minor and Major:

Minor: http://www.honoluludpp.org/Portals/0/pdfs/zoning/SMAminor.pdf Major: http://www.honoluludpp.org/Portals/0/pdfs/zoning/smpmajor.pdf

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Time



- 2. The director determines the compliance with Chapter 343, Hawaii Revised Statutes. The director determines the applicability of the State of Hawaii Environmental Impact Statement and, if applicable, the findings therein.
- 3. Upon compliance with the foregoing procedures, the director shall notify the applicant for a special management area use permit by certified mail that either: (1) the application has been accepted; or (2) the application will be accepted within 10 days of completion of the assessment required by Section 25-3.3(c)(1), as determined by either the issuance of the finding of no significant impact or the acceptance of a final EIS.

10 days from Step 1

- 4. The agency provides notice of the application to property owners within 300 ft radius of project site, affected neighborhood boards and community associations.
- 5. Public hearing.

Between 21 to 60 days from Step 3

- 6. The agency transmits its findings and recommendations on the application for a special management area use permit to the city council for its consideration and decision.
- 10 days from Step 5
- Deadline for this step is within 10 working days of the close of the public hearing, unless the assessment required by Section 25-3.3(c)(1) has not been completed, in which case the deadline for transmitting the findings and recommendations to the city council shall be within 10 working days of either the issuance of the finding of no significant impact or the acceptance of a final EIS.

7. The council shall grant, grant with conditions, or deny any application for a special management area use permit.

60 days from Step 6

Total Time Period: 130 days

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Fees	Amount	Maximum
Minor permit application fee	\$100	
Application fee for agriculture, aquaculture or outdoor recreation developments	\$300	
Application fee for all other developments		\$600.00, plus an additional \$300.00 per acre or major fraction thereof, up to a maximum of \$10,000.00.
Total Fees:	\$100 (minimum)	\$10,000 (max)